

The First Baptist Church in Beverly

CHURCH FACILITY USE AGREEMENT

The First Baptist Church in Beverly (“church”) has a policy of permitting the use of its facilities by non-profit organizations regardless of religious or political affiliation. The church, in granting the use of its facilities, does not necessarily subscribe to the philosophy and purpose for using the building. The following regulations govern all use of church property. Each user agrees to the following:

1. Use must be non-commercial and not interfere with programs of the church or with those of others previously scheduled on the church calendar.
2. No open flames, alcohol, smoking, marijuana, controlled substances, needles, or weapons, shall be permitted anywhere on church property.
3. Any group using church property shall be solely responsible for any resulting damage to church property or facilities. By signing below, the user/organization confirms its agreement that you (and your organization, if applicable) will indemnify and hold the church and its members and personnel harmless from any loss, cost, claim, damage, liability or personal injury, without limitation or exception, which may take place on or result from your/its use of church facilities. This means that neither you, your health insurance carrier, nor anyone else will be able to bring a claim against the church for any injuries or damages you sustain from your activities on church property.
4. All meetings held on church property must be open to members of the church and of the general public.
5. The church reserves the right to relocate your group without notice to a room of equal or greater size at no additional cost.
6. Monday through Friday from 8:00 a.m. to 5:00 p.m., the parking lot is for staff/church use only! Others will be towed at the owner’s expense.
7. No changes may be made to church rooms, property or facilities whatsoever, and no other church rooms, food, facilities, or supplies of the church may be used unless specified below.
8. After each use, the areas used shall be left clean and neat and in their prior configuration. Trash removal and cleaning shall be solely the responsibility of the group using the facility.
9. NO FOOD OR DRINK IS ALLOWED IN THE SANCTUARY, LOUNGE, HALLWAYS OR OTHER CARPETED AREAS, UNLESS SPECIFICALLY AUTHORIZED IN WRITING BY CHURCH.

Name _____ of _____
Group _____

Name _____ of _____ Responsible _____ Officer _____ E-mail _____

Address _____ Telephone _____

 Street City Zip

Purpose _____ of
Meeting _____

Any admission charge? Yes _____ No _____ # Anticipated at Meeting
(Maximum) _____

Room(s)
Requested _____

DAY: _____ DATE: _____ TIME: _____

Maintenance _____ or _____ Custodian _____ Request: _____

	<u>CAPACITY REGULATIONS</u>	<u>DONATIONS PER HOUR</u>
Fellowship Hall	300 (meetings) 200 (dinners)	\$100
Lounge	20	\$ 30
Sanctuary	380	\$150
Chapel	75	\$ 40
Classroom	10	\$ 30
Dove Room	60	\$ 30
Youth Lounge	25	\$ 30
Kitchen		\$ 30
White Whale (9 Hale Street)	90	\$ 50

➤ Janitorial add \$35.00 per hour.

(All donations are subject to approval and may be waived by the Business Manager or a ministers.)

USER/ OR IF AN ORGANIZATION, AUTHORIZED PERSON

The undersigned will be held responsible for the group's observance of terms as set forth in the above Facility Use Agreement.

Signed _____
(authorized representative of group if applicable)
Address _____
City/Town _____
Telephone (home) _____ (work) _____
Email _____

CONDITIONS OF APPROVAL: _____

FBC AUTHORIZATION:

221 Cabot Street Beverly, MA 01915-5778 (978) 922-3295 Fax (978) 921-4655